

CRAN Board Meeting

Saturday, Jan 13, 2018

Café Yumm-East Broadway, Eugene, 2:00 pm

Present: Louanne Koch-President, Rob McIntosh- Vice President and Treasurer, Julie Tanit, Christina Drumm, Lyllian Breitenstein members and Marci Seghetti-Secretary.

Guests: Stephen Parkinson



1. Meeting called to order at 2:10pm by Louanne Koch-President
2. Minutes from previous month read. Corrections noted: 4E change Jackie to Jaclyn. 6D change Jan to January. 6E change Jan to January. 6F change Jan to January. 6F change Jan to January. Rob moved to accept changes, Julie seconded, all were in favor.
3. Public comment: none.
4. Old Business
 - A. Adoption protocols for Volunteers & fosters-Louanne-Defer to February
 - B. Long term Foster Protocol-Louanne- making progress on list then will define what LTF is and who or how does a cat get assigned LTF.
 - C. Louanne-Intake protocol-WIP
 - D. ID Sheet-Rob-WIP
 - E. ID Sheet Audit- WIP
 - F. FAS/GH- Louanne working on it. Jackie leaving GH.-Meeting went well. Covered a lot. Willing to work with us, more meetings to come
 - G. Graphic Standards- All out facing graphics need to be approved by Louanne.
 - H. Business card- will be ordered after board members are elected.
 - I. Budget-Spent time discussing Budget for 2018.Once finalized, Marci moved to accept, Lyllian 2nd and all were in favor.
5. Committee Reports
 - A. Adoption/Foster report- Lyllian- Total intake for the year 690. Spreadsheet was attached.
 - B. Fundraising- Julie- Discussed Year end campaign results. Meeting with Courtney 1/14/2018
 - C. Medical Team- Christina- No update at this time
 - D. Volunteer-Rob- Talked about Aven having a replacement-Erin
 - E. Special project- Marketing cats- Lyllian- Talked about Lane Rescues ad, Spot magazine. Shad and Tamara helping with marketing.
6. New Business
 - A. Board Elections-Everyone in for another year. Stephen Parkinson expressed interest in joining board. Louanne moved to vote him in, Marci 2nd and the agreement was unanimous.
 - B. Committee assignments-Reviewed organization chart
 - C. Financial report-Rob-Reviewed reports the were attached.
 - D. Rescue groups export-Pet/finder, Adopt a pet, no others at this time
 - E. Courtesy listing-on an as needed basis to be approved by Louanne
 - F. Planning for your cats future-Review & Direction- Kate-Kate was not present. We are to review documents provided and come back with suggestions.
 - G. Filling key positions-Coordiators-Volunteer, PR/Marketing, Fundraising, Intake, Medical, Events – Lyllian suggested posting to CRAN volunteer FB site.
 - H. Possible board retreat-Louanne to send out an email and we all respond with suggestions.
 - I. Increase in fees for kittens-Louanne- Louanne suggested going from 120.00 to 130.00 for one and 250.00 for two. Julie moved to accept, Christina 2nd, with unanimous approval.
7. Other Business- Rob talked about the field trip to Corvallis Petsmart.

Christina moved to adjourn and Lyllian seconded. Unanimous agreement from the members. Meeting adjourned at 4:44 PM. Next meeting Sunday February 11th at 5:00pm, Café Yumm! on Franklin Boulevard in Eugene

Respectfully submitted by Marci Seghetti, Secretary